



PORTAGE COUNTY

POSITION AVAILABLE

OPEN TO EMPLOYEES AND THE GENERAL PUBLIC

JOB TITLE:	Assistant Public Defender
POSTING DATE:	Friday, December 29, 2017
CLOSING DATE:	Friday, January 12, 2018

DEPARTMENT: Portage County Public Defender's Office
ADDRESS: 209 S. Chestnut Street, Suite 400, Ravenna, Ohio 44266
APPOINTING AUTHORITY: Portage County Public Defender
WORK SCHEDULE: Monday - Friday, 8:00 a.m. - 4:00 p.m.
SALARY RANGE: \$39,648 to \$59,958

MINIMUM QUALIFICATIONS:

Juris Doctor Degree required. Must be admitted to practice law in the State of Ohio and demonstrate either: (1) a minimum of 1-3 years of misdemeanor and felony criminal trial experience as an attorney; or (2) exceptional academic achievement in law school indicative of ability to write, research and orally advocate, with a preference to those having practice experience as a certified legal intern. Must also possess a valid Ohio driver's license.

JOB DESCRIPTION:

An Assistant Public Defender is charged with the responsibility of representing the indigent defendant accused of criminal or civil offenses that threaten the potential loss of liberty. A candidate should demonstrate a comprehensive knowledge of criminal law, the court system, legal procedures and legal terminology. A successful candidate should also demonstrate the ability to think logically; communicate effectively, both orally and in writing; possess a dedicated work ethic; and be willing to accept the responsibilities of a demanding criminal practice and caseload.

HOW TO APPLY:

Send cover letter and resume by regular U.S. Mail or email to:

OFFICE MANAGER
PORTAGE COUNTY PUBLIC DEFENDER'S OFFICE
209 S. CHESTNUT STREET, SUITE 400
RAVENNA, OHIO 44266
Email: pcpubdef@portageco.com

- ALL COVER LETTERS AND RESUMES **MUST BE RECEIVED BY 4:30 P.M. ON THE CLOSING DATE** LISTED ABOVE

Portage County is an equal opportunity employer (EOE)